

**Dakota Commercial & Development Co.**  
**LEASE ADDENDUM – CHANGE IN RESIDENT-Vacating Resident(s)**

---

I/We, \_\_\_\_\_, will vacate apartment number \_\_\_\_\_ at \_\_\_\_\_ effective \_\_\_\_\_.

I/We understand that by moving out, I/we release Dakota Commercial & Development Co. and all Owners, for any rights or claims I/we have to the security deposit held for this apartment. I/we further agree that the original security deposit will remain with the apartment and that all security deposit arrangements, and any damages to the apartment, will be handled between Residents. Keys must be returned to a Dakota Commercial & Development Co. representative upon vacating. If Xcel Energy statement is in the name of a departing Resident, it must be changed to that of a current Leaseholder. If the Resident leaving has paid a pet deposit, all Residents staying agree to release said pet deposit originally submitted to Management back to the pet owner (pending black lighting and visual inspection for pet-related damages).

**Vacating Resident(s)**

Name: \_\_\_\_\_  
 Street address: \_\_\_\_\_  
 City, State and Zip Code: \_\_\_\_\_  
 Phone number: \_\_\_\_\_  
 Email address: \_\_\_\_\_  
 Cancel ACH for acct ending in \_\_\_\_ \_ \_ \_ \_ eff. \_\_\_\_/\_\_\_\_/\_\_\_\_

**Vacating Resident(s)**

Name: \_\_\_\_\_  
 Street address: \_\_\_\_\_  
 City, State and Zip Code: \_\_\_\_\_  
 Phone number: \_\_\_\_\_  
 Email address: \_\_\_\_\_  
 Cancel ACH for acct ending in \_\_\_\_ \_ \_ \_ \_ eff. \_\_\_\_/\_\_\_\_/\_\_\_\_

**Vacating Resident(s)**

Name: \_\_\_\_\_  
 Street address: \_\_\_\_\_  
 City, State and Zip Code: \_\_\_\_\_  
 Phone number: \_\_\_\_\_  
 Email address: \_\_\_\_\_  
 Cancel ACH for acct ending in \_\_\_\_ \_ \_ \_ \_ eff. \_\_\_\_/\_\_\_\_/\_\_\_\_

**Vacating Resident(s)**

Name: \_\_\_\_\_  
 Street address: \_\_\_\_\_  
 City, State and Zip Code: \_\_\_\_\_  
 Phone number: \_\_\_\_\_  
 Email address: \_\_\_\_\_  
 Cancel ACH for acct ending in \_\_\_\_ \_ \_ \_ \_ eff. \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
 (Resident Staying) (Date Signed)

\_\_\_\_\_  
 (Vacating Resident) (Date Signed)

\_\_\_\_\_  
 (Resident Staying) (Date Signed)

\_\_\_\_\_  
 (Vacating Resident) (Date Signed)

\_\_\_\_\_  
 (Resident Staying) (Date Signed)

\_\_\_\_\_  
 (Vacating Resident) (Date Signed)

\_\_\_\_\_  
 (Resident Staying) (Date Signed)

\_\_\_\_\_  
 (Vacating Resident) (Date Signed)

By \_\_\_\_\_  
 (Management) (Date Signed)  
 Dakota Commercial & Development Co.  
 Office: (701) 772-3101  
 Emergency after-hours maintenance: (218) 791-9939

**For Office Use Only:**  
 \_\_\_\_ MO Date(s) Entered in Yardi  
 \_\_\_\_ HOH changed (if applicable)  
 \_\_\_\_ Autopay(s) Deactivated  
 \_\_\_\_ Completed by Initial