

Bridgestone Condominiums

SUITE USAGE REQUEST FORM

Affiliation (select one): Owner Renter Dakota Commercial Crary Realty

Date _____
Name (requester) _____ Phone _____
Address _____ Unit _____ Email _____

All requests must be submitted at least two (2) days before occupying. Check out 12:00pm

Guest #1 _____ Phone _____
Guest #2 _____
Address _____
Email _____
Date(s) guest suite to be used _____ to _____
Arrival Date/Time _____ Departure Date/ Time _____

Terms and conditions: No persons other than those listed above can occupy suite at the approved given time. The suite and utilities may be used only for ordinary purpose. Guests listed above may stay a maximum of five (5) consecutive nights. Additional nights must be approved. Check out is 12:00pm on the last day. The Affiliate is responsible for any damages to the unit caused by guest(s) due to willful or negligent act(s). The Affiliate will be responsible for any expenses incurred by Management to repair damages. The Affiliate acknowledges and is in agreement to the attached House Rules.

Agree _____ Disagree _____
Signature _____ Date _____

PAYMENT DUE AT DEPARTURE

Payment options (No cash): Check
 Money Order
 Debit/Credit card (subject to handling fee)

Card Type _____
Card Number _____
Exp. Date _____ CCV code _____
Signature: _____

OFFICE USE ONLY – (rate change effective 6/01/2017)

Number of nights _____ \$50.00 (first night) + \$25.00 (add'l consecutive nights) Total due: \$ _____
Approved _____ Declined _____ Alternate dates _____
Key delivery _____ Waiver _____

HOUSE RULES

1. No persons other than those listed on the request form can occupy the suite at the approved given time. The suite and utilities may be used only for ordinary purpose. Approved guests may stay a maximum of five (5) consecutive nights. Additional nights must be approved by Dakota Commercial & Development Co. Check out is 12:00pm on the last day. The Affiliate is responsible for any damages to the unit caused by guest(s) due to willful or negligent act(s). The Affiliate will be responsible for any expenses incurred by Management to repair damages.
2. NO SMOKING in the room. Due to the risk of fire, increased maintenance costs and known health effects of second hand smoke, smoking is prohibited in the suite, common areas and outdoors within 20 feet of the building. DEFINITION OF SMOKING- The term 'smoking' means any inhaling, exhaling, burning, or carrying any lighted cigar, cigarette, or other tobacco product in any manner or any form.
3. Running and playing in the halls, laundry rooms or other common areas are not permitted. Excessive running and jumping in the suite will not be allowed, so as not to disturb other residents.
4. In the event the guest loses the keys to the suite or neglects to turn them in after departure, the keys and lock will be replaced at a cost of \$100.00 at the Affiliate's expense.
5. Do not flush any objects or paper products down the toilet other than bathroom tissue. Any clogged drains due to the carelessness of guests will be repaired at the Affiliate's expense.
6. The Affiliate is responsible to inform guests where to park. Vehicles are subject to towing at the vehicle owner's expense if parked anywhere on the property not designated as Resident reserved parking spaces. Speed limit in parking lot is 10 mph.

THESE TERMS OF USE SHALL BE EXCLUSIVELY GOVERNED BY THE LAWS of the Bridgestone Condominium Association and Dakota Commercial & Development Co. By signing the Affiliate acknowledges his/ her understanding of the responsibilities incurred when using the guest suite.

Signature